

**Rochester Township**  
**Board Meeting Minutes**  
**July 11, 2019**

**Meeting was called to order at 7:00pm by Chairman Jeff Orth.**

**Members present:** Jeff Orth, Douglas Butler, Brian Mueller, Matthew Kitzmann, Jamie Neisen and Becky Hoschouer.

**Guests:** Mark Cochran, Deputy Tracey Pagel and 5 citizens

**Old Business:** Chair Jeff Orth invited Cathy Ellingson to do her presentation on the AED, which was approved last month. The unit provides verbal instruction. She left paperwork to register the equipment for warranty. Mark Cochran confirmed he will be installing the unit.

**Minutes:** Douglas Butler moved to accept the June 13, 2019, minutes as presented. Jamie Neisen seconded. All voted in favor and the motion passed.

**Deputy's Report:** Deputy Tracey Pagel presented the call report of 61 calls. Douglas Butler moved that the Board send a letter of concern to the owner of the 2630 SW Wild Rose property as an attractive nuisance issue with a copy to Sheriff's Department. Brian Mueller seconded. All voted in favor and the motion carried.

**Call for other agenda items:** Jeff Orth added the topic of the alarm system as new business. Matthew Kitzmann added the topic of a truck for Mark Cochran. Mark Cochran added the topic of the picnic postcard.

**School District Land Purchase:** Jeff Orth discussed current issues regarding the city of Rochester and the school district's land purchase plans. Board members and citizens provided input to the discussion.

**WHKS Road:** No report.

**Storm Report/Road Maintenance Supervisor Report:** Mark Cochran provided updates on cleanup and damage repair from the storms. He stated the cost amounted to \$50,000. He reported being in discussion with Captain Mike Bromberg of Olmsted County Sheriff's Office/Training and Emergency Management Division. Capt. Bromberg had requested locations of damage and estimates of repair in order to pursue a threshold report for the State Disaster Relief Fund, regarding the June 28<sup>th</sup> and July 5<sup>th</sup> Flash Flooding events. Mark Cochran forwarded the numbers to Mr. Bromberg.

Mark Cochran also reviewed ongoing road work, repairs and maintenance to the Board.

**Township Alarm System:** Jeff Orth reported on recent contact with Custom Alarm. Becky Hoschouer confirmed that the Township had received said email from them and she would follow up on the procedures requested.

**Non-agenda Items:** Jaimie Neisen discussed current agenda protocol for items posted on the agenda as well as those not posted. Board members provided input to the discussion.

**Truck for Road Supervisor:** Matthew Kitzmann discussed having a Township vehicle. Board Supervisors and Mark Cochran discussed the variables of the Township providing a work truck for Mr. Cochran's duties. It was determined that the Joint Powers Board's Equipment Committee (Brian Mueller and Jeff Orth represent RT on that committee) would be the appropriate venue for this topic. This committee meets prior to the semi-annual JPB meeting in November. Brian Mueller stated he will present the topic to the Equipment Committee to consider purchasing a used 1 ton single axle truck for work use by Mr. Cochran that would allow a plow attachment, as an appropriate tool for effective work.

**Treasurer's Report:** Brian Mueller made a motion to approve the treasurer's report as presented with a balance of \$553,516.23. Jamie Neisen seconded. All voted in favor and the motion passed.

**Rochester Township Claims:** Brian Mueller moved to approve and pay claims #4310-4333 in the amount of \$58,546.03 and payroll for \$5,762.93. Matt Kitzmann seconded the motion. All voted in favor. The motion passed.

**JPB Claims:** Douglas Butler moved to accept and pay the Joint Powers Board claims #4603-4624 and the Rochester Township share in the amount of \$15,896.05 and net payroll of \$10,411.79. Jamie Neisen seconded. All voted in favor and the motion passed.

**TCPA Report:** Jamie Neisen reported on the recent TCPA meeting.

**Board of Adjustment Report:** Did not meet.

**Planning and Zoning Report:** Jamie Neisen and Douglas Butler reviewed the discussion from Tuesday on the Lily Farm 3<sup>rd</sup> addition. Douglas Butler stated that the Planning and Zoning Commission will need a special meeting to be able to present prior to the Board meeting. In addition, he suggested an easement may be necessary, as a precaution should the HOA dissolve in some future date, for maintenance purposes. Additionally, Steve Nichols is leaving his chair. The Township clerk will add to the website a notice of the opening on the Commission and on the Annual Picnic postcard, requesting Chair Orth be contacted with questions. Additionally, The Seasons Hospice plans for change were discussed.

**Annual Picnic Postcard:** Mark Cochran stated he would like a notice added to the postcard to check mailboxes for damage. As well, he stated it should be included on the website. The Township clerk will add it to both places. Mark Cochran stated he will provide required specifications at the picnic.

**Upcoming Rentals:** July 30<sup>th</sup>, 5:30pm, WSB.

**Meeting Adjourned:** Douglas Butler moved to adjourn. Jamie Neisen seconded. All voted in favor. Meeting adjourned 10:00pm.

Respectfully Submitted,

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Becky Hoschouer, Clerk

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Jeff Orth, Chairman