

Rochester Township
Board Meeting Minutes
May 9, 2019

Meeting called to order at 7:00pm by Chairman Jeff Orth.

Members Present – Jeff Orth, Doug Butler, Brian Mueller, Jamie Neisen, Matt Kitzmann, and Sara Rudquist.

Guests - Mark Cochran, Deputy Tracey Pagel, Rebecca Hoschouer, and 5 citizens.

Minutes – Doug Butler moved to accept the April 11, 2019, Board Meeting and Reorganization Minutes as presented. Jamie Neisen seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Tracey Pagel reported on activity in the township last month; there were 48 calls.

Clerk/Treasurer Appointment Working Group - Matthew Kitzmann presented on Rebecca (Becky) Hoschouer as recommended candidate. Matt Kitzmann moved to approve Becky Hoschouer as the appointed clerk/treasurer at the wage of \$22 per hour effective immediately with this meeting as the beginning training. Brian Mueller seconded. All voted in favor. Motion passed. Becky Hoschouer joined the table.

Audit Report/ Smith Schafer – Andrew Forletti reported on the audit report for 2018. Doug Butler moved to accept the report as presented. Jamie Neisen seconded the motion. All vote in favor. The motion passed.

Von Wald Group Home Presentation – Kirsten Christopherson, Attorney/Libby Law Office, and Bill Strusinski, Libby Law Office, presented. Acting as lobbyists to the state legislature for Von Wald, Kirsten and Bill were looking for a fiscal agent for bonding monies allotted for an improvement project at the Von Wald facility. Fiscal agency would be of no cost to the township. The township must agree to this by resolution. Township responsibilities would be to manage the funds and conduct paperwork. Doug Butler moved that Rochester Township be the local fiscal agent for the project for 180 Degrees' Von Wald property. Brian Mueller seconded. Four voted in favor. Jamie Neisen opposed. The motion passed.

WHKS Presentation - Brandon Theibold, WHKS/Township Engineering firm, presented a small street project at 44th Avenue Court and 45th Avenue SW. Brian Mueller moved to authorize WHKS to do a boundary/ROW survey on both projects. Matt Kitzmann seconded. All voted in favor. The motion passed.

Rochester School Board Land Purchase Plan – Jeff stated he made calls that were not returned. No report.

Rental Request - Brian Mueller moved that RT donate the use of the Town Hall to the Census Bureau as requested with the understanding they abide by the rules and fill out a form. Jamie Neisen seconded. All voted in favor. The motion passed.

Personnel Policy – Brian Mueller moved to adopt the personnel policy for the township as presented. Doug Butler seconded. All voted in favor. The motion passed.

Bonding for Construction Traffic on Roads – Doug Butler passed out paperwork from his research. Discussion occurred regarding hauling conditions, expressly unusual circumstances that would require the permit process to have a fee, and a fee for bonding. The topic was tabled.

Treasurer's Report – Doug Butler moved and Matthew Kitmann seconded to approve the treasurer's report as presented with a balance of \$750,560.24. All voted in favor and the motion passed.

Rochester Township Claims – Brian Mueller made a motion to approve and pay claims #4279 - 4291 in the amount of \$36,531.20 and payroll for \$3,178.64. Jamie Neisen seconded the motion. All voted in favor. The motion passed.

JPB Claims – Brian Mueller moved to accept and pay the Joint Powers Board claims #4549 – 4577 and the Rochester Township share of \$19,633.08 and net payroll of \$11,782.82. Doug Butler seconded. All voted in favor and the motion passed. Brian Mueller moved to pay Orth Farms \$600 from Rochester Township rather than JPB. Matt Kitmann seconded. All voted in favor and the motion passed. Jeff Orth abstained the vote.

Road Maintenance Supervisor Report – Mark Cochran reported that the paving is finished at 8th Street, Weather Hills and Salem Court Rd. Weather Hills has been shouldered. 8th Street is not shouldered yet. The guard rail is fixed in Weather Hills. Paver patches are done in Meadow Crossing. There are frost boils being addressed. He looked at paver patch on Quarry Road. There is a lot of deterioration with the worst at the city end of the road; he will be in touch with the city. He asked the board if they want to seal coat Galena. Jamie Neisen moved to seal coat Galena and Brian Mueller seconded. All voted in favor. The motion passed.

TCPA Report – Jamie Neisen reported on the TCPA meeting.

Board of Adjustment Report – Did not meet.

Planning and Zoning – Next meeting is May 14.

Brush Dump IUP – Art Reckinger reported a complaint regarding a large pile of brush and other rubble accumulating at the brush dump site (Kyle Herring, 3535 Simpson Rd SE). Doug Butler moved that the board send a letter stating why he is in the violation of the IUP including a copy of the IUP; send the letter to the township attorney also. Motion died for lack of a second. Doug Butler moved to send a letter to follow up the visit to the site by Jeff Orth and Matt Kitmann. Brian seconded. All voted in favor and the motion passed.

Chair Sales – Jamie presented the request by Nate Redalen to purchase the extra chairs. Jamie Neisen moved to sell 35 chairs at \$35 each. Brian Mueller seconded. All voted in favor. The motion passed.

Upcoming Rentals - May 15, 6:00pm – HOA.

Meeting Adjourned – Brian Mueller moved and Jamie Neisen seconded to adjourn the meeting. Meeting adjourned 10:43pm.

Respectfully submitted,

Becky Hoschouer, Clerk

Jeff Orth, Chairman