

Rochester Township
Board Meeting Minutes
April 11, 2019

Meeting called to order at 7:00pm by Chairman Brian Mueller.

Members Present – Rachel Bohman, Jamie Neisen, Douglas Butler, Jeff Orth, Brian Mueller, and Sara Rudquist.

Guests: Mark Cochran, Deputy Tracey Pagel, and 2 citizens.

Chairman – Rachel Bohman moved and Jamie Neisen seconded to appoint Jeff Orth as the 2019 Chair. All voted in favor. Jeff Orth took the position immediately.

Minutes – Brian Mueller moved to accept the March 14, 2019, Board Meeting Minutes as presented. Jamie Neisen seconded. All voted in favor and the motion passed.

Minutes – Rachel Bohman moved to approve the Road Tour minutes as presented. Brian Mueller seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Tracey Pagel reported on activity in the township last month; there were 54 calls.

Return of Roadway – Harold Schlichter presented a request to return land at the corner of 8th and 45th that was never used for roadway to him. Board agreed that the township engineer should be consulted and that Mr. Schlichter should obtain a letter from the county confirming that they do not have a plan for that patch of land/road and return to the Board with it.

Bonding for Construction Traffic on Roads – After discussion Mark Cochran and Doug Butler will do some investigation and bring this issue back to the Board next month.

Review West Hill Charges – Jamie Neisen moved and Brian Mueller seconded that the cost for West Hill road maintenance be increased to \$350 per household. All voted in favor and the motion passed.

Folding Chairs – Covered by Faith LLC took the free folding chairs the township was offering.

Resignation – Jamie Neisen moved and Rachel Bohman seconded to accept Clerk/Treasurer Gary Swenson's resignation. All voted in favor and the motion carried.

Clerk/Treasurer Appointment Working Group Report – Rachel Bohman reported on the progress of the group. She also announced her need to resign as Supervisor due to incompatible job situation. Doug Butler reluctantly moved to accept her resignation effective following the current meeting. Jamie Neisen reluctantly seconded. All voted in favor and the motion passed. Jamie Neisen moved and Doug Butler seconded to appoint Matt Kitzmann to Seat 1 for the remainder of this year until the next election taking effect following the adjournment of the current meeting. All voted in favor. The motion carried.

Personnel Policy – Board recommended that the Board amend the JPB Employee Handbook to meet Rochester Township needs and present this document at the next meeting.

Annual Meeting – Board reviewed the Annual Meeting minutes from March 12, 2019.

AED Machine – Jamie Neisen moved to purchase the HeartSine PAD 450P AED device. Doug Butler seconded. All voted in favor and the motion passed.

Rochester School Board Land Purchase Plan – Doug Butler suggested that a representative of the school board meet with the Board to discuss possible land purchase within Rochester Township

Reorganizational Meeting – Doug Butler moved and Jamie Neisen seconded to approve the Reorganizational Items as discussed (see attached document). All voted in favor and the motion passed.

Treasurer's Report – Rachel Bohman moved and Brian Mueller seconded to approve the treasurer's report as presented with a balance of \$798,708.91. All voted in favor and the motion passed.

Rochester Township Claims – Rachel Bohman made a motion to approve and pay claims #4261 - 4278 in the amount of \$45,504.11 and payroll for \$3,178.64. Jamie Neisen seconded the motion. All voted in favor (Brian Mueller abstained), and the motion passed.

JPB Claims – Brian Mueller moved to accept and pay the Joint Powers Board claims #4517 – 4578 and the Rochester Township share of \$33,603.10 and net payroll of \$15,114.90. Doug Butler seconded. All voted in favor and the motion passed.

Road Maintenance Supervisor Report – Mark Cochran reported that the road crew has been cleaning up after a nuisance storm the last few days. Bids for JPB came through at the recent JPB meeting. Employee Handbook was approved and presented to employees.

TCPA Report – No report for the TCPA meeting.

Board of Adjustment Report – Did not meet.

Planning and Zoning – Did not meet.

Upcoming Meetings – April 15, 9:00am – 10:00am – Board of Appeal and Equalization.

Meeting Adjourned – Rachel Bohman moved and Brian Mueller seconded to adjourn the meeting. Meeting adjourned 10:03pm.

Respectfully submitted,

Sara Rudquist, Deputy Clerk

Jeff Orth, Chairman