

Rochester Township

Board Meeting Minutes

October 20, 2020

Meeting was called to order at 7:00 pm by Chairman Jamie Neisen.

Members present - Jeff Orth, Matthew Kitzmann, Jamie Neisen, Brian Zmolek, Brian Mueller and Randy Staver

Guests – Six people in attendance including Bill Tointon, Ed Clark, Kyle Herring and Roger Ihrke.

Minutes – Minutes for the October 8, 2020 meeting will be reviewed at the next meeting in conjunction with the minutes for the October 20, 2020 meeting.

Call for Other Agenda Items –

- Herring RTIUP-17-01 Revocation
- Sound System

Old Business:

Environmental Assessment Worksheet (EAW) – Mayowood Estates –

- There was some confusion whether the development agreement for the project had actually been approved at the last meeting. As such, Jeff Orth moved to approve the development agreement. Brian Zmolek seconded. All voted in favor and the motion passed.
- Roger Ihrke spoke and said comments had been collected and reviewed. Staff provided a report in support with findings.
- Roger said an EAW is required since there will be more than 50 lots developed.
- A resolution is required adopting the EAW report and findings. Jeff Orth moved to adopt RES2020_10_03 related to the Mayowood Estates EAW. Brian Mueller seconded. All voted in favor and the motion passed.

Final Plat – Mayowood Estates –

- Roger Ihrke spoke and said the final plat reflects the preliminary plat with minor changes.
- Included are some well agreements. Drainage and utility easements are shown.
- Next step in the process is approval by the county board.
- A stormwater agreement is still coming and he is waiting on deed agreements and covenants but these are not required for final plat approval.
- Matt Kitzmann moved to approve the final plat. Brian Mueller seconded. All voted in favor and the motion passed.

New Business:

None.

New Agenda Items:

Herring RTIUP-17-01 Revocation –

- Based on some perceived earlier miscommunication, Matt Kitzmann moved to reconsider the Board's previous decision requiring that Kyle Herring remove all chipped wood material from his property within 30 days (of the last meeting). Jamie Neisen seconded. The motion passed 4-1 with Brian Mueller voting nay.
- Kyle Herring was allowed to speak and asked for a six month period of time.
- Brian Mueller stated he is concerned about continued deterioration of the wood and whether it will even be usable in six months. Jeff Orth stated that we are trying to avoid having the township come in and clean up the site.
- The current IUP will be suspended once the site has been cleaned up and a new IUP will need to be revisited. A performance bond will likely be required for a future IUP.
- Matt Kitzmann moved to extend the time allowed to sell or remove the woodchips and cleanup of the site to June 30, 2021 with the following conditions.
 1. Effective immediately, no new product including brush, wood or chips may be brought onto the property by any outside party or by Mr. Herring.
 2. Once the chips have been removed, the IUP will be suspended even if cleanup has occurred prior to June 30, 2021.
 3. If all wood chips have been removed prior to June 30, 2021, Mr. Herring will be responsible for informing the Board. At that time the Board will then discuss renegotiation of the IUP to a smaller operation with clear cleanup guidelines or termination of the IUP.
 4. If all woodchip product has not been removed by June 30, 2021, the IUP will be considered revoked on that date.
- Mr. Herring objected to condition #1. He would like to bring product such as firewood onto the site since that is easily processed and salable.
- Jamie Neisen proposed allowing a 50 x 50 foot staked area for a smaller operation but that the entire site, including the small area, must still be cleaned up by June 30, 2021.
- Mr. Herring asked if he could be apprised of any new proposed IUP language.
- Mr. Dripps spoke and said he appreciates the work that has been done to date and agrees with what the Board is recommending.
- Jeff Orth seconded the motion. All voted in favor and the motion passed.

Sound System –

- Matt Kitzmann updated the board on research into sound systems.
- Jamie Neisen noted that the audio system being used at tonight's meeting was temporarily donated since the previous method of cell phones and microphones has not worked well.

- Matt found two companies that make the kind of equipment we are looking for. Matt spent time working with a representative from Sweetwater and recommended to the Board that we look into obtaining their product.
- Based on Matt's report, Jamie Neisen moved to allow up to \$3,500 be spent to purchase a system. Brian Mueller seconded. All voted in favor and the motion passed.
- Jamie Neisen moved to allow himself to investigate purchase of four laptops for purposes of participating in remote meetings. Matt Kitzmann seconded. All voted in favor and the motion passed.
- CARES funds will be used for computer and sound system purchases which are in turn needed to safely conduct township meetings.
- The Board asked clerk Randy Staver to investigate services that can archive township materials such as agendas and minutes for purposes of dissemination.
- It was also stipulated that CARES fund be used for the purchase of the laptop already procured for Jamie Neisen and that CARES funds be used to pay for half the cost of the laptop already procured for Mark Cochran.

Treasurer's Report – Treasurer Randy Staver reported.

- There was no treasurer's report for this meeting.
- Board will be asked to approve a single claim associated with a check to Pat McGowan.
- All West Hill payments have now been received.

Rochester Township Claims – Brian Zmolek moved and Brian Mueller seconded to accept and pay Rochester Township claims #4653 in the amount of \$23.72 and payroll expense of \$143.14. All voted in favor and the motion passed.

Meeting Adjourned – Brian Mueller moved to adjourn. Jeff Orth seconded. All voted in favor. Meeting adjourned at 8:30 pm.

Respectfully Submitted,

Randy Staver, Clerk / Treasurer

Jamie Neisen, Chairman