

Rochester Township
Board Meeting Minutes
June 13, 2019

Meeting called to order at 7:00pm by Chairman Jeff Orth.

Members Present – Jeff Orth, Doug Butler, Brian Mueller, Jamie Neisen, Matt Kitzmann, and Becky Hoschouer.

Guests - Mark Cochran, Deputy Tracey Pagel, and 16 citizens.

Minutes – Doug Butler moved to accept the May 9, 2019, Board Meeting Minutes as presented. Jamie Neisen seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Tracey Pagel reported on activity in the township last month; there were 59 calls.

Planning and Zoning – Doug Butler reported that the Von Wald group did a presentation at the last meeting. He reported the Von Wald group home was in compliance with the CUP. Jamie Neisen concurred.

Von Wald Group Home Presentation – Dan Pfarr, Executive Director, 180 Degrees, presented on both 180 Degrees and Von Wald. He provided information on their fiscal agent request. Jamie Neisen presented concerns from his research, including legal advice. Discussion followed. Jamie Neisen moved to reconsider the previous motion from May 9th regarding the Rochester Township acting as fiscal agent. Matthew Kitzmann seconded. All voted in favor.

Discussion followed. Citizens from the audience presented concerns. Jamie Neisen moved that Rochester Township remove itself as the fiscal agent from the Von Wald project. Matthew Kitzmann seconded the motion. Three voted in favor. Douglas Butler and Brian Mueller opposed. The motion carried.

Call for Other Agenda Items – Seneca Foods added. Audience concerns regarding Wild Rose added. Laptop added.

WHKS ROW – Mark Cochran reported there was no new information.

Bonding for Construction Traffic on Roads – Mark Cochran reported he is aware of before and after damage to roads. The weight load will not change. Load limits must be followed. At this time there does not appear to be a need for special bonding.

Wild Rose – Citizens from the audience voiced concerns about the Wild Rose construction. Roger Ihrke, TCPA, and Mark Cochran addressed the concerns

Brush Dump IUP – Jeff Orth reported about the visit that he, Matthew Kitzmann and Mark Cochran made to the brush dump. (Kyle Herring, 3535 Simpson Rd SE). The resident was cooperative and the property appeared to be in compliance of the IUP. Roger Ihrke, TCPA, concurred that he saw no violation of the IUP. Discussion followed. Douglas Butler moved in that Mr. Herring was in compliance with his IUP, that the matter will rest and no letter will be sent. Matthew Kitzmann seconded. All voted in favor and the motion carried.

Metes and Bounds Subdivision/ Seneca Foods - Roger Ihrke, TCPA, presented on the Metes and Bounds Request for Seneca Foods. Brian Mueller moved to accept the application. Jamie Neisen seconded. All voted in favor.

Rochester School Land Acquisition Plan – Doug Butler reported he attended the city council meeting with the school board that addressed the project. Also, it was on the local news. Discussion occurred. The city council states it does not have the funds necessary for the infrastructure (sewer and water) as it was not budgeted. The school board appears to plan a referendum in November 2019.

MATIT Insurance Policy Review – Mark Cochran reported that the tools and parts need coverage. Discussion occurred. Brian Mueller moved that coverage be increased to \$10,000 for parts and \$10,000 for tools. Jamie Neisen seconded. All voted in favor. The motion carried.

Laptop For Township Clerk – Becky Hoschouer presented on the proposed use of a laptop for the Township Clerk. Discussion occurred on use, memory needed and software needed. Matthew Kitzmann moved to allow authorization of \$500 for a new laptop for the position of Township Clerk. Discussion occurred. Motion failed due to lack of a second. Matthew Kitzmann moved to allow Jamie Neisen to spend \$700 on an appropriate laptop with mouse for the township. Douglas Butler seconded. All voted in favor. The motion carried.

Computer Software – Becky Hoschouer presented on the security software choices previously used by the township. Discussion occurred. The Town Clerk will select one as there is previous approval for this and IT support. However, the topic of an additional layer of backup was discussed and tabled. Currently, the backup system used is the one recommended by MAT.

Municipal Fee Report – Jamie Neisen stated he will send the Clerk a copy of the report already submitted by the TCPA to the MN Dept Labor and Industry to file. No action is necessary.

Olmsted County Maintenance Agreement – Jamie Neisen moved to accept the maintenance fee agreement. Douglas Butler seconded. All voted in favor. The motion carried.

Annual Picnic Date – Douglas Butler stated the date was set for Thursday, August 22nd. Discussion occurred regarding time and the postcard format. Brian Mueller moved that the Rochester Township 2019 Annual Picnic be held on August 22 from 4:30pm to 7pm and use postcards to announce it. Matthew Kitzmann seconded. All voted in favor. The motion passed.

Treasurer's Report – Brian Mueller moved and Jamie Neisen seconded to approve the treasurer's report as presented with a balance of \$722,591.95. All voted in favor and the motion passed.

Rochester Township Claims – Douglas Butler made a motion to approve and pay claims #4293 - 4309 in the amount of \$167,953.54 and payroll for \$3,865.16. Jamie Neisen seconded the motion. All voted in favor. The motion passed.

JPB Claims – Jamie Neisen moved to accept and pay the Joint Powers Board claims #4578 – 4602 and the Rochester Township share of \$16,400.23 and net payroll of \$11,320.28. Doug Butler seconded. All voted in favor and the motion passed.

Road Maintenance Supervisor Report – Mark Cochran reported on the dust control split, storm damage, the AED, frost boils, and gravel on the roads. Discussion occurred regarding purchase of a chipper due to the number of trees down from the EF1 storm and the need for a chipper as part of disposal. Mark provided research on a Vermeer available for \$13,700 from Ziegler. Matthew Kitzmann moved to authorize purchase of the Vermeer XC1000 chipper from Ziegler for up to \$13,700 and Brian Mueller seconded. All voted in favor and the motion passed.

TCPA Report – Jamie Neisen reported on the TCPA meeting.

Board of Adjustment Report – Did not meet.

Upcoming Rentals -

Meeting Adjourned – Jaime Neisen moved and Brian Mueller seconded to adjourn the meeting. Meeting adjourned 11:19pm.

Respectfully submitted,

Becky Hoschouer, Clerk

Jeff Orth, Chairman