

Rochester Township
Board Meeting Minutes
October 10, 2019

Meeting was called to order at 7:00 pm by Chairman Jeff Orth.

Members present - Jeff Orth, Douglas Butler, Brian Mueller, Matthew Kitzmann, Jamie Neisen and Sara Rudquist.

Guests - Mark Cochran, Deputy Tracey Pagel and 3 citizens

Minutes – Jamie Neisen moved to accept the September 12, 2019, minutes as presented. Douglas Butler seconded. All voted in favor and the motion carried.

Deputy's Report - Deputy Tracey Pagel reviewed the call report of 30 calls.

Citizen Question Regarding 45th Avenue SW – Steve Pankratz, 811 45th Ave SW, questioned the surveying being done on 45th Ave. Purpose is to determine the right-of-way and center line as the Board considers future road work.

Clerk/Treasurer Vacancy – Matthew Kitzmann and Sara Rudquist reported on the ongoing search for a viable Clerk/Treasurer candidate.

Citizen Question Regarding Height Restrictions Within Ordinance – Viki Morris, 2642 Wild Rose Lane SW, inquired about amending the Subdivision Ordinance's height restrictions. She expressed concern about a particular home being constructed adjacent to her property. Board directed her to speak to TCPA and her neighbor about the situation.

Herring Property – Matthew Kitzmann reported that chipping had begun. Citizen Dave Dripps expressed concern about the operation.

2019 Township Road Mileage Certification – Doug Butler moved and Jamie Neisen seconded to approve the 2019 Township Road Mileage as presented (28.79). All voted in favor and the motion passed.

MATIT Insurance Policy Review – Board discussed the review of the insurance policies with MATIT agent, Jon Mocol. Several issues with the current policies were discovered. Corrections are being made and new policies will be presented in the near future. Discussion took place regarding lack of coverage for the township during rental use. Jamie Neisen move that certificates of insurance of \$1.5 million be required of all rentals. After discussion Jamie withdrew his motion. Jamie Neisen moved that Rochester Township cease all rental use of the building going forward at this time. Matthew Kitzmann seconded. All voted in favor and the motion passed. Jamie Neisen will alert Southern Woods HOA of new policy and how it impacts their scheduled rental.

Treasurer's Report – Brian Mueller moved and Douglas Butler seconded to approve the Treasurer's Report as presented with a balance of \$589,017.14. All voted in favor and the motion passed.

Rochester Township Claims – Matthew Kitzmann moved and Jamie Neisen seconded to approve and pay claims #4391-4411 in the amount \$26,512.74. All voted in favor and the motion carried.

JPB Claims – Brian Mueller moved and Douglas Butler seconded to accept and pay the Joint Powers Board claims #4675-4697 and the Rochester Township share in the amount of \$16,016.58, and a payroll share of \$10,411.79. All voted in favor and the motion passed.

Road Maintenance Supervisor Report – Mark Cochran reported that progress on Lilly Farms 3 is moving slowly due to the weather. Ditch on Heritage needed a large amount of fill due to erosion. This will be on the county reimbursement request list. 2021 plow truck needs to be ordered now at an approximate cost of \$232,000. Striping on Weatherhill has not been completed. Old culvert was donated to the Boy Scouts.

TCPA Report – Jamie Neisen reported on the recent TCPA meeting. Research is being done regarding expanding the current Rochester Town Hall by TCPA.

Board of Adjustment Report - Did not meet.

Planning and Zoning Commission Report – Douglas Butler and Jamie Neisen reported on the meeting. Two new members are receiving orientation. Roger Ihrke, TCPA, has been invited to attend the November meeting. Douglas Butler moved and Jamie Neisen seconded to purchase \$100 gift card as token of appreciation for Steve Nichol, outgoing Planning Commissioner. All voted in favor and the motion passed.

Upcoming Meetings – Include: October 11, 8:30am, JPB Personnel Committee Meeting at Rochester Town Hall; October 18, 8:30am, JPB Equipment Committee Meeting at Cascade Town Hall; November 8, 9:00am, JPB Meeting at Cascade Town Hall. Discussion ensued regarding JPB employees and employee practices.

Meeting Adjourned – Brian Mueller moved and Matthew Kitzmann seconded to adjourn. All voted in favor. Meeting adjourned at 11:48pm.

Respectfully Submitted,

Sara Rudquist, Deputy Clerk/Treasurer

Jeff Orth, Chairman