

Rochester Township
Board Meeting Minutes
March 14, 2019

Meeting called to order at 7:00pm by Chairman Brian Mueller.

Members Present – Rachel Bohman, Jamie Neisen, Douglas Butler, Jeff Orth, Brian Mueller, and Sara Rudquist.

Guests: Mark Cochran, Deputy Tracey Pagel, and 1 citizens.

Minutes – Rachel Bohman moved to accept the February 14, 2019, Board of Audit Minutes as presented. Jamie Neisen seconded. All voted in favor and the motion passed.

Minutes – Rachel Bohman moved to accept the February 14, 2019, Board Minutes as presented. Doug Butler seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Tracey Pagel reported on activity in the township last month; there were 36 calls.

Other Agenda Items – Jeff Orth remarked on the possibility of a school going in on 40th Street.

Gopher Bounty Resolution with Automatic Renewal – Rachel Bohman moved to approve the Rochester Township Gopher Bounty Resolution at \$4.00 with automatic renewal. Jamie Neisen seconded. Jeff Orth abstained; all others voted in favor. Motion carried.

Annual Meeting – Annual meeting minutes from March 12, 2019, were reviewed and amended.

Job Description for Appointed Clerk/Treasurer – Jamie Neisen moved and Doug Butler seconded that Rachel Bohman, Doug Butler and Matt Kitzmann form a working group to hire an appointed clerk/treasurer. All voted in favor and the motion carried. Rachel Bohman moved and Jamie Neisen seconded to approve the Rochester Township Clerk/Treasurer job description with the amendment of removing the paragraph regarding voting. All voted in favor and the motion passed. Rachel Bohman moved and Doug Butler seconded that the Clerk/Treasurer job position be posted with a pay range of \$20 - \$25 per hour depending upon qualifications, and with PERA and cafeteria plan eligibility. All voted in favor and the motion carried.

Meeting – Board of Appeal and Equalization will be held at the Olmsted County Government Center, Conference Room 1, on April 15, 2019, from 9:00am – 10:00am.

OCTOA – March OCTOA meeting will be held at the Rochester Town Hall. Haverhill Township will provide food. Doug will connect with them regarding details. Jeff Orth moved that the township purchase 5 - \$10 Kwik Trip gift certificates for the OCTOA banquet (March 23) door prizes. Doug Butler seconded. All voted in favor.

Bridge Report – Board reviewed the Olmsted County bridge report. Items listed will be taken care of in the spring.

2020 Budget – Actual income from 2018 was presented and projected income for 2020 was discussed. Jamie Neisen moved to reduce the 2020 levy by a projected income amount of \$30,000, making the levy amount \$1,040,978. Doug Butler seconded. All voted in favor and the motion passed.

Treasurer's Report – Jeff Orth moved and Jamie Neisen seconded to approve the treasurer's report as presented with a balance of \$834,484.90. All voted in favor and the motion passed.

Life Insurance – Jamie Neisen moved and Jeff Orth seconded to eliminate the township group life insurance program. All voted in favor and the motion passed.

Rochester Township Claims – Jamie Neisen made a motion to approve and pay claims #4236, 4248-4253, 4254-4260 in the amount of \$31,251.48 and payroll for \$3,021.15. Jeff Orth seconded the motion. All voted in favor, and the motion passed.

JPB Claims – Jeff Orth moved to accept and pay the Joint Powers Board claims #4488 – 4516 and the Rochester Township share of \$27,575.13 and payroll of \$11,320.287. Doug Butler seconded. All voted in favor and the motion passed.

Road Maintenance Supervisor Report – Mark Cochran reported that Olmsted County was thankful for the loan of salt. 40% of the JPB salt bill has been saved by mixing at 20%. 2011 truck in for repairs again. New Mack truck still not titled in our name. Mark is working on it. There was discussion about the approved 2020 budget lacking the \$100,000 for overlay. No changes were made. Mark questioned if the 8th Street project will come out of the annual road budget but was instructed that it would be carried along by reserves. Rachel Bohman complimented that Mark has done a fantastic job, citizens are very happy with the quality of work and the organization of the team. Jeff Orth moved and Jamie Neisen seconded that Mark post 7 tons on Meadow Crossing and 5 tons on Headland Court, Hawk Hill Lane and Wild Rose Lane. All voted in favor and the motion carried.

TCPA Report – Jamie Neisen reported on the TCPA meeting.

Board of Adjustment Report – Did not meet.

Planning and Zoning – Did not meet.

Upcoming Meetings – March 19 – MAT Spring Short Course; March 23 – OCTOA banquet; March 28 – OCTOA meeting; April 1 – Annual Road Tour; April 2 – JPB meeting.

Meeting Adjourned – Jamie Neisen moved and Jeff Orth seconded to adjourn the meeting. Meeting adjourned 9:10pm.

Respectfully submitted,

Sara Rudquist, Deputy Clerk

Brian Mueller, Chairman