

Rochester Township

Board Meeting Minutes

January 10, 2019

Meeting called to order at 7:00pm by Chairman Brian Mueller.

Members Present – Rachel Bohman, Jamie Neisen, Jeff Orth, Brian Mueller, Doug Butler and Sara Rudquist.

Guests: Mark Cochran, Deputy Tracey Pagel, and 5 citizens.

Minutes – Doug Butler moved to accept the December 13, 2018, Board Minutes as presented. Jeff Orth seconded. All voted in favor and the motion passed.

Deputy's Report – Deputy Tracey Pagel reported on activity in the township last month; there were 22 calls.

Mayowood Hills Drive – Mark Cochran presented photos of 3335 Mayowood Hills Drive and water issues on the property. The owners described their issues and options to mitigate the situation.

Website Update – Rachel Bohman showed the board a draft of the new website. Website should launch soon.

Town Hall Painting – Rachel Bohman moved and Jamie Neisen seconded to approve the Russ Tutewohl Painting quote. All voted in favor and the motion passed. Mark Cochran will get it coordinated.

Chairs – Jamie Neisen moved and Doug Butler seconded to have Rachel negotiate the purchase of 75 to 80 chairs for the town hall. All voted in favor and the motion passed.

Election Judge Appointment – Rachel Bohman moved to approve Resolution 2019.01.01 Appointing Election Judges for 2019 Township Annual Election with Jeff Orth, Rachel Bohman and Douglas Butler as judges. Jamie Neisen seconded. All voted in favor.

Absentee Ballot Board Appointment – Rachel Bohman moved to approve Resolution 2019.01.02 Appointing Absentee Ballot Board for 2019 Township Annual Election with Jeff Orth, Rachel Bohman and Douglas Butler as the board. Jamie Neisen seconded. All voted in favor and the motion passed.

Board of Audit and Budget – Jamie Neisen moved and Doug Butler seconded to schedule the Board of Audit for February 14 at 6:00pm prior to the monthly board meeting. All voted in favor. Board requested Gary Swenson to be in attendance.

Treasurer's Report – Jeff Orth moved and Rachel Bohman seconded to approve the treasurer's report as presented with a balance of \$859,128.19. All voted in favor and the motion passed.

Rochester Township Claims – Brian Mueller made a motion to approve and pay claims #4216 -4233 in the amount of \$42,275.18 and payroll for \$3,531.61. Jamie Neisen seconded the motion. All voted in favor, and the motion passed.

JPB Claims – Rachel Bohman moved to accept and pay the Joint Powers Board claims #4433 – 4458 and the Rochester Township share of \$26,795.64 and payroll of \$10,718.96. Doug Butler seconded. All voted in favor and the motion passed.

HRA/HSA – Jamie Neisen will look into further information regarding employee benefits.

Road Maintenance Supervisor Report – Mark Cochran reported that it has been quiet weather. Crew has been trimming brush. Brine tank on the new truck is installed and working with a hope to reduce salt usage by 60% from last year.

TCPA Report – Jamie Neisen reported that TCPA is looking elsewhere for office space as Rochester Township does not plan to expand at this time.

Board of Adjustment Report – Did not meet.

Planning and Zoning – Did not meet.

Meeting Adjourned – Jamie Neisen moved and Doug Butler seconded moved to adjourn the meeting. Meeting adjourned 9:53pm.

Respectfully submitted,

Sara Rudquist, Deputy Clerk

Brian Mueller, Chairman

DRAFT